

**ADIRONDACK CENTRAL SCHOOL  
MIDDLE SCHOOL  
BOONVILLE, NY 13309**

**REGULAR BOARD MEETING MINUTES – December 10, 2019**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
Michael Kramer - President Almanda Sturtevant – Vice President John Abdo Bruce Brach Richard Gallo Mark Emery Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill-Rowlands Will, MS Principal; Jill Schafer, WL Principal; Wendy Keehfus-Jones, BE Principal; Linda Guernsey, Director of Curriculum/Data; Cameron Teachout, Director of Facilities III; Cynthia Lauzon, Athletic Director; Marie Yager, Kim Burgy, Joshua Burgy, Heather Sweeney
<b><u>MEMBERS EXCUSED:</u></b>	

At 6:15 p.m. Board members were given a tour of the Middle School building by Principal, Mrs. Rowlands-Will.

Mr. Kramer, Board President, called the meeting to order at 6:53 p.m.

Mr. Abdo moved and Mr. Muha seconded; carried 7-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:08 p.m. Mr. Emery moved and Mr. Abdo seconded, carried 7-0; to go to regular session.

At 7:10 p.m. Mr. Kramer led the recitation of the pledge of allegiance.

**PRESIDENT’S MOMENT:**

Great to see all of the students here tonight to do their presentations. Thank you Mrs. Rowlands-Will for the tour of the Middle School, great to see the work of students on the walls, really appreciate the efforts of the teachers and the students.

**PRESENTATIONS:**

Adirondack FFA - Members of FFA gave a presentation to the Board about traveling to Indianapolis for the National FFA Convention and what a great experience it was. Each member described their favorite parts of the trip and the different opportunities available to them during the convention. They attended a concert where Old Dominion performed which some said was a unique experience for them. There were 69,944 FFA members in attendance at the convention. They made a few stops on the way out to Indianapolis to a fish hatchery and the Great Lakes Science Center, places they would have never experienced if they were not able to go on this trip. Each member thanked the Board for allowing this trip to be possible as it is a trip of a lifetime.

Mr. Kramer thanked the members for their presentation. He knows it is not easy to stand up in front a room full of people, they all did a great job.

STEAM: Mr. Wiedrick and his 6<sup>th</sup> grade students demonstrated different STEAM activities for the Board using drones and robots. Mr. Wiedrick explained how the students use math and science to operate the drones and robots. Students are given challenges in class which require critical thinking, problem solving, cooperation and productivity words.

Mr. Kramer thanked the students for their demonstrations, they are onto something great. He wished them the best and continued success with their STEAM experiences.

**Teacher Recognition:**

Mr. Niznik presented Mr. Wiedrick with a plaque in honor of him becoming a National Board Certified Teacher, a network of accomplished teachers. The District is very pleased and honored to have him on our staff.

**PUBLIC FORUM:**

Marie Yager – Wished a Merry Christmas to the Board, staff and their families, giving the Board a handmade Christmas card. She thanked Ms. Tannery and Mr. Zeigler for all they’ve done for the district, they will be missed.

Bruce Brach – Thanked Ms. Lauzon for organizing the Bailey Wrestling Tournament, it was a very long day and he knows a lot of hours went into it.

Public Forum ended at 8:04 p.m.

**ADMINISTRATOR REPORTS:**

**Mrs. Rowlands-Will** – Middle School Principal:

- National Jr. Honor Society donated 56 boxes to A Christmas Child.
- The MS Concert/Art Show was well-attended, students did a great job.
- Congratulations to 6<sup>th</sup> grader Cora Hinsdill the grand prize winner for Conservation Education Day poster contest and Skyler Green received honorable mention.

- Motivational speaker Jessie Funk returned to the Middle School to watch student Delayna DeVoe launch her non-profit to help a children charity.

**Ms. Lauzon** – Athletic Director:

- In the world of PE we thought Nordic Ski would be starting, but with the rain it will have to wait.
- Observations have started.
- HS/MS is gearing up for Winter Blowout before Christmas break, badminton, volleyball, etc.
- PE teachers have all updated their lifeguard certifications.
- Bailey Wrestling Tournament was held, biggest tournament yet. Thank you to the coaches.
- Two Adirondack senior athletes have been chosen for the All Mohawk Valley Team, Sarah Mercer for swim and Tyler Fauvelle for cross country.
- Community Ed courses have wrapped up, planning now for spring courses. Swim very well attended.
- Division I letter signing – seniors Belle Kranbuhl (Monmouth Univ.) and Tyler Fauvelle (Temple Univ.) both signed with their colleges at an assembly held in the auditorium. Thank you to Mrs. Smith, Mrs. Pritchard and Ms. Kratzenberg for all they did.

**Mrs. Smith** – High School Principal:

- Motivational speaker Jessie Funk also here to see HS student Bailee Wadsworth talk about her non-profit.
- Division I signing – we have a highly motivated senior class. Teachers helping them along, we should be proud.
- Youth Advisory Committee has collected hats and mittens to give to those Adirondack students in need.
- Winter Breakout is next week, a great way to help bring kids to school the last day before Christmas break.
- HS Concert & Art show on the 18<sup>th</sup>.
- Regents coming up week of January 21<sup>st</sup>.

**Mr. Roberts** – Asst. High School Principal:

- BOCES came to meet with sophomores about the program options they offer.
- Sunday, December 8<sup>th</sup> members of National Honor Society and Skills USA participated in the Polar Plunge out on Oneida Lake to benefit the Special Olympics.
- HS students took the career options test which shows what career may best suit them.

**Mr. Teachout** – Director of Facilities III:

- Water testing by the DOH completed, they are happy.
- Auditorium curtains have been replaced. New ones don't need to be taken down and treated, they have lifetime treatment.
- Water meters have been changed in Boonville Elementary, middle school and bus garage. These are automatic read meters.
- \$35,000 project – updated security cameras – digital readings, more flexibility.

**Mrs. Schafer** – West Leyden Elementary Principal:

- Elementary Concert/Art Show tomorrow night.
- One and Only Ivan door decorating contest, 5<sup>th</sup> graders won with a factual jungle.
- Local animal shelter will be visiting to talk to students about what they do. Some classes are choosing to donate to the shelters rather than Christmas presents.
- Christmas spirit week students will be collecting food items.
- Administrator team Incident Response meeting held.
- Thank you for allowing attendance at the NYSCATE Conference. It was a great conference, learned a lot.

**Mrs. Keehfus-Jones** – Boonville Elementary Principal:

- At this month's faculty meeting we looked at 4<sup>th</sup> & 5<sup>th</sup> grade data – successful/struggling.
- Congratulations to Andrew Muha and Kinsley Premo, winners of the Utica Comets coloring contest.
- On Sunday, December 15<sup>th</sup>, Boonville Elem chorus will be performing with the Adirondack Community Chorus during their Christmas Concert.
- Once again will have the Fishing License Award Program.

**Mrs. Guernsey** – Director of Curriculum, Instruction Assessment & Data:

- In Data – finishing TAA and BEDS reporting.
- BOCES will provide Restorative Justice training here in January.
- District Goals Committee working with staff on action plans.

Mr. Brach asked regarding test grading in the past teachers were able to see how kids were answering the questions. Why did we get away from teachers doing the grading? Mrs. Guernsey stated several years ago the State no longer allowed teachers to grade own tests. Personnel was another reason, manpower became impossible to meet. For 3-8 fewer and fewer schools are participating.

**Mrs. Foye** – CSE Director:

No report.

**Mr. Maneen** – Transportation Supervisor:

No report.

**CONSENT AGENDA:**

**Mr. Gallo moved and Mr. Emery seconded, carried 7-0; the Board approved the following by a consensus motion:**

**Minutes:**

November 12, 2019 Regular Meeting.

**Substitutes:**

Non-Teaching:

- Victoria Maher – Substitute Library Aide, Office Specialist I
- Regina Anderson – Substitute Food Service Helper

Teaching:

- Zach Coscomb – Substitute Teacher, Bachelors  
 \*\* Pending Background Clearances\*\*

**Field Trips:**

National Honor Society & Skills USA students to Oneida Shores	12/8/19
Youth Assoc. Council students to Sunset Nursing Home & Korteneer Village	12/11/19
Model UN students to SUNY Poly in Utica	12/14/19
Jr. High All County students to Sauquoit Valley CSD	1/8/20
Sophomore class to BOCES in Glenfield	1/16/20
FFA students to the On-Center in Syracuse	1/25/20

**Building Use:**

Boonville Elem PTA to use the hallway by the Business Office/District Office	12/9 – 12/13/19
Adirondack Teachers’ Assoc. to use the HS cafeteria	12/10/19
NY Wrestling Association for Youth to use the HS multipurpose room	12/18-3/15/2020
ACS Booster Club to use the HS gym, foyer and surrounding area	12/28/19
ACS Musical Dept. to use the HS Chorus room, band room, auditorium, HS/MS cafeterias, art room, gymnasium	12/13/19 1/4 - 3/22/20
ACS Booster Club to use the HS gym and foyer	1/3/20
ACS Athletic Association to use the HS gym entrance and lobby	1/4/20

**REGULAR AGENDA:**

**Mr. Abdo moved and Mr. Muha seconded, carried 7-0; the Board approved the following:**

**Teacher Retirement:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation for the purpose of retirement of Ms. Christel Tannery, Home and Careers Teacher effective July 1, 2020.

**Bus Driver Resignation:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Mrs. Lisa Tucker as a contracted Bus Driver and approve as a substitute Bus Driver effective end of day December 6, 2019.

**Mr. Gallo moved and Mr. Abdo seconded, carried 7-0; the Board approved the following:**

**MOD Boys Basketball Coach:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint Mickey Fauvelle as MOD Boys’ Basketball coach for the 2019-2020 season.

**Adirondack Athlete to South Lewis for Indoor Track:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education give approve Adirondack student Tyler Fauvelle to participate with the South Lewis Varsity Boys Indoor Track Team as an Adirondack athlete for the 2019-20 season. Student provides own transportation to and from practices/events.

**2020-2021 Budget Development Calendar:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the 2020-2021 Budget Development Calendar.

**Surplus Equipment:**

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion

**Mr. Emery moved and Mr. Brach seconded, carried 7-0; the Board approved the following:**

**Committee on Special Education:**

Resolved that, upon the recommendation of the Committee on Special Education, approval be granted for placement of students.

**Budget Transfers:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the budget transfers for November 2019.

**Bus Driver Resignation:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Scott Zeigler, Bus Driver effective December 9, 2019.

**Account Clerk:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Ashley Zeigler, Account Clerk, to acquire payroll clerk duties effective May 1, 2020 at Grade 19, Step 7.

**INFORMATION AND DISCUSSION {Enclosures}:**

- Mr. Brach moved and Mr. Abdo seconded, carried 7-0, the following policy was adopted:

**Policy: 1st Reading:**

- Information Security Breach & Notification, 5672

- **Cash Receipts/Warrants:**

- >> General Fund Cash Receipts #5      >> Lunch Fund Cash Receipts #5
- >> Special Aid Cash Receipts #3      >> Capital Fund Cash Receipts #5
- >> Trust Agency Cash Receipts #5      >> TE Cash Receipts #5
  
- >> General Fund Warrant #7      >> Special Aide Warrant #3
- >> Lunch Fund Warrant #5      >> Capital Fund Warrant #5
- >> Trust Agency Warrant #5      >> TE Warrant #5

- School Lunch/Breakfast Quarterly Report – July 1 – September 30, 2019

- Student Teacher:

Name	College	When	Cooperating Teacher
McKayla West	Utica College	January – March	Jessica Gibson, HS ELA

- Treasurer’s Report – October 31, 2019

Mr. Kramer stated he would like to have a Board workshop in January regarding Phase II of the capital project to get all Board members updated. He also asked to confirm who was on which committees – Facilities is Mr. Abdo, Mrs. Sturtevant, Mr. Muha; Finance is Mr. Brach and Mr. Kramer; Policy is Mr. Gallo and Mr. Emery.

**HANDOUTS:**

- ACS Enrollment as of December 1, 2019
- District Calendar – Month of December
- Claims Auditor Report for November 2019
- Conferences approved by the Superintendent
- Conference Reports –
  - > Bureau of Education & Research for School-Based Speech-Language Pathologists – *R. Fauvelle, A. Tabor*
  - > Association of Mathematics Teachers of NYS – *R. Cotton, J. Wiedrick*

At 8:55 p.m. Mr. Abdo moved and Mr. Emery seconded, carried 7-0; the Board adjourned to the Regular Meeting to be held on Tuesday, January 14, 2020 in the Boonville Elementary cafeteria at 7:00 p.m.

---

**Michelle Freeman, District Clerk**

---

**Edward S. Niznik, Clerk Pro-Tem**